



Annual General Meeting

Saturday 6th July 2019

Caledonia House, South Gyle, Edinburgh, EH12 9DQ

0131 317 8077

Table of Contents

1.0 TABLE TENNIS SCOTLAND ANNUAL GENERAL MEETING 2019 AGENDA.....	3
2.0 MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING.....	4
3.0 BOARD OF MANAGEMENT MEMBERS 2018-2019	12
4.0 LEAGUE CO-ORDINATORS & SECRETARIES 2019-2020	13
5.0 AFFILIATED SCHOOLS 2018-2019	14
6.0 VOTING ENTITLEMENT FOR INDIVIDUAL MEMBERS	15
6.1 VOTING RIGHTS.....	17
7.0 AFFILIATION AND MEMBERSHIP FIGURES 2018-2019.....	18
8.0 CHAIRMAN’S REPORT	19
9.0 VICE CHAIR REPORT	20
10.0 DIRECTOR OF ADMINISTRATION REPORT	22
11.0 FINANCE REPORT.....	24
12.0 DIRECTOR OF COACHING REPORT	25
13.0 DIRECTOR OF PERFORMANCE REPORT	27
14.0 DIRECTOR OF DEVELOPMENT REPORT.....	29
15.0 CHIEF OPERATING OFFICER’S REPORT	33
16.0 AFFILIATION FEES 2019/20.....	35
17.0 HONORARIA.....	36
18.0 ELECTION OF OFFICIALS	36
19.0 TTS ANNUAL AWARDS	37
UNAUDITED FINANCIAL STATEMENTS for Year Ended 31 March 2019	

1.0 TABLE TENNIS SCOTLAND ANNUAL GENERAL MEETING 2019 AGENDA

1. Chairman's Welcome
2. Apologies
3. Minutes of the Annual General Meeting – 7th July 2018
4. Matters Arising
5. Chairman's Report
6. Board Director's Reports
 - a. Vice Chair (Tournaments)
 - b. Director of Administration
 - c. Director of Finance
 - d. Director of Coaching
 - e. Director of Performance
 - f. Development
 - g. Chief Operating Officer
7. Annual Unaudited Financial Statements 2018-2019
8. Board's Recommendations for Affiliation Fees for 2019-2020
9. Honoraria 2019-2020
10. Appointment of persons to prepare Annual Accounts for 2019-2020
11. Election of Officials
 - a. Chairman
 - b. Re-election of Office Bearers
12. Awards
13. Any Other Competent Business

2.0 MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

Table Tennis Scotland Annual General Meeting – Saturday 7th July 2018 Caledonia House, South Gyle, Edinburgh

Attendees:

Terry McLernon	TM
Stewart McGowan	SM
Senga Thomson	ST
Paul Rawlings-Jackson	PJ
Richard Yule	RY
Donald Pirie	DP
Billy Gibbs	BG
Susan Adamson	SA
Cynthia Robinson	CR
Kenny Lee	KL
Ken Cadogan	KC
Catherine O'Neill	CO
Steven Hastings	SH
Elaine Forbes	EF
Martin Hayman	MH
Gordon Muir	GM
Dave Fairholm	DF
W Lynn Somerville	LS
Roy Claxton	RC
Ken Benjamin	KB
Lucy Elliott	LE
Alan Wilson	AW
Lisa Notarangelo	LN
Phil McCallum	PMc
Ian McLagan	IMcL
J McCulloch	JMcC
Graham Honeyman	GH
Martin Rumsey	MR

1. Chairman's Welcome	<p>Minutes of the meeting</p> <p>TM welcomed all representatives to the Annual General Meeting and the meeting commenced at 12:10hrs</p>
2. Apologies	<p>Alison Woods (Aberdeen & District League)</p> <p>Lorraine Johnston</p> <p>Angela Fowler</p> <p>Dick Ferro (Aberdeen)</p> <p>Peter Lugton (Haddington)</p> <p>Jack Oughton</p> <p>Lee Maclean (sportscotland)</p> <p>Lindsay Muir (Edinburgh & Dist)</p> <p>Charlie Flint (Aberdeen)</p>
3. Minutes of the Annual General Meeting – 1 st July 2017	<p>Minutes from previous AGM.</p> <p>CO (WOS) proposed. Seconded by IM (Perth)</p>
4. Matters Arising	<p>Those not on the agenda:</p> <p>No matters arising</p>
5. Chairman's Report	<p>Chairman's Report</p> <p>No questions on this Report</p> <p>TMcL spoke briefly of the sad loss of Steve Welch, Director of Finance, who had been a great support to TTS. He also thanked all his team for their hard work and efforts throughout the year.</p>

<p>6. Director's Reports</p>	<p>Presidents Report No questions on this Report.</p> <p>SMcG congratulated Barry Johnston on achieving his International Umpire qualification and Kenny Lee on his recent National Umpire Award.</p> <p>SMcG advised the attendees that the updated Archives including several very good pictures, would be on the TTS website shortly. He thanked EDTTL and a special thanks to Charlie Ellis for his support.</p> <p>Vice Chair (Tournaments) Report</p> <p>ST advised a couple of amendments to her Report. Scottish Interleague Junior Boys was won by Edinburgh not Aberdeen and under Umpires & Referees Alex Hughes had not completed his Umpire status to date.</p> <p>LN asked if there was anything being considered for beginners tournaments. ST advised that this should be encouraged at local level with the support from TTS</p> <p>KC suggested that inter-league competitions at this level would be beneficial also.</p> <p>Director of Administration Report</p> <p>No questions on this Report</p> <p>BG advised that preparation for the next level of Equality Standard is ongoing but must be met by the end of the year. RY MH BG and AF will achieve this on time.</p> <p>BG requested that all leagues and clubs be diligent re data on 365 and update when required. He also asked them to ensure that payment dates be met and correspondence be replied to timeously.</p> <p>Director of Coaching</p> <p>No questions of this Report</p>
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PJ advised that going forward the UKCC qualifications will be processed online instead of booklets. He also advised that the Introductory booklets were being replaced. He thanked Peter Lugton for assisting with the graphics for these.

RC commented that he felt the courses weren't advertised enough. PJ advised of the procedures regarding this

Performance Report

KB asked if athletes were required to pay their own way to The Gold Coast. RY advised No – this was fully covered by CGS.

The meeting noted that Team Scotland were one of the only teams there with no financial assistance from the Scottish Institute of Sport prior training due to fact that table tennis is not classed as a "medal sport"

RY advised that the team paid for their own pre Games training in Dusseldorf, Germany, but added thanks to Edinburgh University and the organisation, Winning Students, who had contributed to the cost.

TTS is currently subsidising the cost of the European Championship Team Qualifiers for men and women and will continue to honour that commitment in October when Finland and Serbia will come to Scotland and in December when our teams play away to Switzerland and Bulgaria.

RC asked if Team Scotland will qualify for CG Birmingham. RY advised that qualification for Birmingham could not be taken for granted and that the existing qualification standards for men and women (top six team in the Commonwealth) remain extremely challenging. For example, Scotland men are currently ranked 10 in the Commonwealth.

LN asked if there were any broader plans to encourage a younger age group to ensure players for the future. RY suggested a Women's Forum be set up to encourage more female players as there was a definite lack of numbers and that LN would be the ideal candidate to Chair such a forum.

ST advised that this unfortunately occurs in all sports

RG advised that the Board will certainly look at this e.g. local league development grant, women's panel to drive the women's game forward.

BG commented that TTS equality and diversity commitments should ensure this is driven forward

PMcC suggested a female coaching conference.

BG advised that on conclusion of the outcome of the current survey to all TTS members and clubs all suggestions would be taken into consideration.

Director of Development's Report

DP expressed thanks to Martin Hayman for his work in assisting clubs with Direct Club Investment applications to sportscotland and to the Lottery funded organisation, Life Changes Trust and sportscotland for their substantial investment, totalling £105,000, resulting in a large increase in activity during the past year.

Development Grants of £400 were given out by TTS to all Leagues last year and TTS is confident it will be able to offer the same assistance in 2018/19. Details to be advised later in the year.

MH gave a summary of the work he has been involved in and the assistance available to support further development activity nationwide.

Chief Operating Officer Report

No questions on this Report.

RY advised TTS will be applying for an increased award from sportscotland in the next 4 year 2019/23 funding cycle as he was of the opinion that more staff and greater capacity will be needed to assist the growth of the sport and service demand.

Finance

There were no questions received on the Unaudited Financial Statements which were presented showing a small surplus of £4k and increased reserves of £48k.

	<p>RY thanked David Wheeler of Drummond Laurie for assisting with the end of year financial statements/management accounts after the sad death of Steve Welch.</p> <p>Members gave David a vote of thanks for the additional pro bono work undertaken.</p> <p>RY advised that the new Financial Director Alan Wilson had already done some work for TTS in respect of the End of Year Financial Statement and members thanked Alan Wilson for his assistance.</p>
7. Annual Unaudited Financial Statements 2017-2018	<ul style="list-style-type: none"> Proposed by IMcL Seconded by CO
8. Board's Recommendation for Affiliation Fees for 2018-2019	<ul style="list-style-type: none"> Status Quo was proposed and approved
9. Honoraria 2018 - 2019	Status Quo agreed
10. Appointment of Persons to prepare Annual Accounts for 2018-2019	<p>Drummond Laurie, Unit 5 Gateway Business Park, Beancross Road, Grangemouth FK3 8WX</p> <p>Agreed by Membership/Board</p>
11. Election of officials	<p>(a) Chairman – Terry McLernon MBE is remaining as Chairman</p> <p>(b) Election of Office Bearers holding the same post.</p> <p>Honorary President – Stewart McGowan Vice Chairman – Senga Thomson</p>

	<p>Finance Director – Vacant Coaching Director – Paul Jackson Development Director – Vacant Administration Director – Billy Gibbs Non-Executive Director – Lorraine Johnston Non-Executive Director – Angela Fowler Non-Executive Director – Susan Adamson</p> <p>New appointments:-</p> <p>Performance Director – David Fairholm Finance Director – Alan Wilson</p> <p>These were proposed by the Board and Agreed by the attending membership</p>
12. Awards	<p>Honorary Life Member Awards were given to Pat Duffy, John McCulloch, Stewart Clark, Winnie Stein, David Sim, Ralph Laahs</p> <p>Honorary Vice President Award to Ken Cadogan and Alison Woods</p>
13. Any Other Competent Business	<p>European Team Qualifications continue on 2nd October in Drumchapel TTC. An invitation was extended to all to attend as the 1st qualifier round against Switzerland and Bulgaria was a great success.</p> <p>SMcG advised that whilst Drumchapel are hosting this again it is up to other leagues/clubs to put a note of interest in to hold such events with a reminder that 1000 lux lighting is required and strict rules regarding flooring/on line scoring etc must be adhered to.</p>

	<p>ST thanked the office, in particular Cynthia for all the hard work and support given to both her and the other Directors throughout the year.</p> <p>The membership in attendance agreed by showing their appreciation of Cynthia's work</p> <p>CR thanked ST and the membership.</p> <p>There were no other questions.</p>
	<p>Meeting closed at : 1330hrs</p>

3.0 BOARD OF MANAGEMENT MEMBERS 2018-2019

Position	Name/Date of Appointment	Contact Details
Honorary President	Stewart McGowan (Appointed July 2015)	Tel: 07425147748 Email: stewart.mcgowan@tabletennisscotland.co.uk
Chair	Terry McLernon MBE (Appointed July 2012)	Tel: 07743702744 Email: terry.mclernon@tabletennisscotland.co.uk
Vice Chair	Senga Thomson (Appointed July 2015)	Tel: 07759310043 Email: senga.thomson@tabletennisscotland.co.uk
Chief Operating Officer	Richard Yule (Appointed Aug 2015)	Tel: 07739574356 Email: Richard.yule@tabletennisscotland.co.uk
Director of Performance	David Fairholm (Appointed July 2018)	Tel: 07729911294 Email: David.fairholm@tabletennisscotland.co.uk
Director of Development	Vacant	
Finance Director	Alan Wilson (Appointed July 2018)	Tel: 07786260522 Email: Alan.wilson@tabletennisscotland.co.uk
Director of Administration	Billy Gibbs (Appointed 2016)	Tel: 07504554220 Email: william.gibbs@tabletennisscotland.co.uk
Director of Coaching	Paul Jackson (Appointed July 2012)	Tel: 07588328315 Email: paul.jackson@tabletennisscotland.co.uk
Non-Executive Director	Lorraine Johnston	Tel: 07745571181 Email: Lorraine.johnston@tabletennisscotland.co.uk
Non-Executive Director	Angela Fowler	Tel: 07871552986 Email: Angela.fowler@tabletennisscotland.co.uk
Non-Executive Director	Susan Adamson	Tel: 07527876078 Email: Susan.adamson@tabletennisscotland.co.uk

4.0 LEAGUE CO-ORDINATORS & SECRETARIES 2019-2020

League	League Co-ordinator	League Secretary
Aberdeen & District	Dick Ferro Suilven, Beaconhill Road Militimber, Aberdeen AB13 0JR Tel: 07766488723 Email: theferrofamily@lineone.net	Alison Woods 86 Carnie Avenue Elrick, Westhill, AB32 6HT Tel: 01224 279565 Email: a.woods179@btinternet.com
Dumfries	Gordon Duff 8 Wolfgill Drive Dumfries DG1 4XY Tel: 01387 263592 Email: Gordon.duff@jobcentreplus.gsi.gov.uk	Kenny Lee 2 McLellan Street Dumfries DG1 2JN Tel: 07968336876 Email: Kenneth.lee2828@gmail.com
Dundee & District	Elaine Forbes 4 Hallowhill St Andrews KY16 8SF Tel 07790924698 Email: chairman@DDTTA.co.uk	Elaine Forbes 4 Hallowhill St Andrews KY16 8SF Tel 07790924698 Email: forbesfables@gmail.com
Edinburgh & District TTL	Lindsay Muir 29 Succoth Park Edinburgh EH12 6BX Tel: 01313377020 Email: Lindsay@muir.cc	Lynn Somerville 9 Main Street, Crossford Dunfermline, Fife KY12 8NJ Tel: 01383 724584 E-mail: D8WLS@talktalk.net
Perth & District	Pat Duffy 15 Craigie Road Perth PH2 0BL Tel: 07902210994 Email: patduffy@blueyonder.co.uk	Ian McLagan 531 Balunie Drive Dundee DD4 8UR Tel: 07799883311 Email: ian.mclagan@me.com
Stirlingshire & Midlands	Lisa Notarangelo 10 Longdales Road New Carron Village Falkirk FK2 7EQ Tel: 01324 627071 Email: lisamn4@hotmail.com	Lisa Notarangelo (temporary) 10 Longdales Road New Carron Village Falkirk FK2 7EQ Tel: 01324 627071 Email: lisamn4@hotmail.com
West of Scotland	Lucy Elliott 21 Talisman Crescent Helensburgh G84 7TF Tel: 07735996667 Email: lucyelliott_tt@aol.co.uk	Liam Hughes 1 Bankview Drive Kirkintilloch G66 1DE Tel: 0141 578 6502 Email: openlh@ntlworld.com
West Lothian	Martin Rumsey 50 Ravenswood Drive Livingston EH54 6PF Tel: 07962237572 Email: martin.rumsey@blueyonder.co.uk	Tommy Hamill 3 Neilson Court Blackburn EH47 7NA Tel: 07999510111 Email: thamill62.th@gmail.com

5.0 AFFILIATED SCHOOLS 2018-19

Baldragon Academy, Dundee
Craigdhu PS Milngavie, Glasgow
Corpus Christi PS Glasgow
Bearsden PS, Glasgow
Bankhead PS Glasgow
Dunbar PS
Baljaffray PS Bearsden Glasgow
Mosshead PS Bearsden Glasgow
Knox Academy Haddington
Kings Meadow PS
St Brendans PS Glasgow
St Clare's PS Drumchapel
St Gabriels RC Primary, Prestonpans
Holyrood RC HS, Edinburgh

6.0 VOTING ENTITLEMENT FOR INDIVIDUAL MEMBERS

VOTING ENTITLEMENT			VOTING ENTITLEMENT		
Name			Name		
Rae	Jack	1	Angela	Fowler	0
John	Smith	1	Neil	McKinnon	1
Phil	Greenham	1	Yao	Tang	1
Rob	Barsby	1	Steven	Hastings	1
Julie	Barsby	1	David	Denholm	1
Natalie	Gallan	1	Grace	Anderson	0
Elizabeth	Willey	1	Ollie	Anderson	0
Margery	McWhirter	1	John	Hannah	1
Peter	Shaw	1	Colin	Dagleish	1
Owen	Philips	0	Naomi	Provan	0
Moira	Brown	1	Donald	Pirie	1
Gavin	Yuan	0	Thomas	Hook	1
Lauren	Sweeney	1	Gordon	Provan	1
Stephen	Lycett	1	Mackenzie	Rough	0
Bohao	Chen	0	Martin	Johnson	0
Borui	Chen	0	Alan	Wilson	0
David	Low	1	Jonathan	Pan	0
David	Ross	1	Nathan	Pan	0
Loan	Nguyen	1	Brendan	Faulds	1
Stephanie	Grier	1	Peter	Connolly	1
Dave	Winchester	1	Euan	McLaughlin	1
Derek	Lundie	1	Gavin	Rumgay	1
Erin	Shepherd	0	Stephen	Gertsen	1
Jennie	Yang	0	Richard	Yule	0
Mark	Way	1	Brian	Wright	1
Thomas	Buik	1	Tanuj	Kohli	1
Michael	McDevitt	1	Christopher	Main	1
Ian	Sanderson	1	Andrew	Macpherson	1
Gregor	tewart	1	Stewart	Crawford	1
Christopher	McKenna	1	Jonathan	Whitaker	1
Jack	Regan	1	Patricia	Whitaker	1
Catherine	Inverarity	1	Lorraine	Johnston	0
Robbie	Maitland	1	Dave	Routledge	1
David	Watt	1	Steven	Gray	1
Ross	Cunningham	1	Barry	Johnston	1
Neil	Paterson	1	Ray	Howe	1
David	Fairholm	0	Niall	Cameron	1
Gerry	O'Hagan	1	Steven	Crook	1
John	Ormston	1	Iain	Rhind	1
Jonathan	Kinna	1	Simon	Brown	1
Elizabeth	Kington	1	Pawel	Janiszewski	1

Name**VOTING
ENTITLEMENT**

James	Dewar	1
Alan	Whitton	1
Stewart	McGowan	0
Gerry	Campbell	1
Sandra	Burt	1
Lara	Stirling	1
Robbie	Martin	0
Jack	Hutcheson	0
Brodie	Hutcheson	0
Ben	Xiong	0
Ilaria	Zhao	0
Louis	Loi	0
Harry	Robb	0

6.1 VOTING RIGHTS

Leagues	1 vote for each fully affiliated member, half a vote per junior member (rounded up)
Other Affiliated Organisations (Clubs, Schools, Youth Groups etc.)	1 vote per associate body
Individual Affiliations (Seniors only)	1 vote per individually affiliated senior member (none for juniors)
Recreational Players	No voting rights
Non-playing members	1 vote for each non-playing member
Members of Board of Management	No voting rights (unless individually affiliated)
Honorary Life Members	No voting rights
Honorary Vice Presidents	No voting rights
Permanent Staff	No voting rights

7.0 AFFILIATION AND MEMBERSHIP FIGURES 2018-2019

LEAGUE	SENIORS (inc VETS/Hon.)	Minors/Juniors/ Cadets	Students	TOTAL	Add. Info
Edinburgh & Lothians	169	23	50	242	
Stirling & Midlands	37	13	5	55	
West of Scotland	153	93	12	258	
Dundee & District	120	9	9	138	
Perth	34	3	0	37	
Aberdeen	119	23	15	157	
Dumfries	31	12	4	47	
West Lothian	33	5	0	38	
Totals (Leagues)	695	181	95	972	
Individual Affiliations	73	20	2	95	
Group/Club Affiliations				48	
School Affiliations				14	
Total Affiliations/Memberships				1129	
Registered Licensed Coaches				55	
Last Season Figures				1121	

8.0 CHAIRMAN'S REPORT

I am delighted to say that this year has been a successful year for Table Tennis Scotland as we have put together our new 4 year plan. SportsScotland are happy with our vision. SportsScotland have agreed a 4 year funding package and I am happy to say it's looking positive for the future. After last year's sad news of the passing of Steve Welch, we have brought on Alan Wilson as our Finance Director. Alan has fitted into the Board perfectly and is making a great contribution to TTS.

Martin Hayman is continuing to work successfully on behalf of TTS with both Leagues and some clubs to put together funding packages to create sustainability for their projects.

I would like to say thank you to Stephen Gertsen who has delivered regional training days in every region across the country which have been a great success. Stephen has also been running development camps throughout the year which have been highly attended by players from all regions.

Our disability programme has been under review and we hope that we can find some new players from across the country to help start a new development programme.

It is with great regret that Paul Jackson is standing down as Coaching Director. Paul has been with us for the last 10 years and has guided the coaching strategy through the UKCC process. This year has been the most successful year for participants completing UKCC Level 1, Level 2 and Level 3. I would like to take the opportunity to thank Paul for all his hard work throughout the years.

Performance this year has been led by Dave Fairholm. Dave has taken a new approach with his new selection committee in place which is working very well for TTS. I would also like to thank all the players who are representing Scotland and having to contribute as we have a £0 budget for performance. We have had teams competing in the World Championships, European Championships and British Championships. We have teams currently in Czech Republic at the European Youth Championships. Our senior teams will travel to India for the Commonwealth Championships next week.

Finally, I would like to take this opportunity to thank all of my fellow TTS Board and Committee members for their excellent contribution to the work of the Association during the past year. My thanks also go to the many brilliant volunteers in the clubs and leagues around Scotland who selflessly dedicate so much time to promote and organize our sport.

Terry McLernon MBE.

Chairman

9.0 VICE CHAIR REPORT

Tournament Report for Annual General Meeting 2019

Tournaments - Perth Grand Prix, Scottish Primary Schools, Scottish National League, Senior Schools qualifier, Scottish Nationals, Interleague

The National Champions are as follows:

Men's Singles – **Gavin Rungay**

Women's Singles – **Rebecca Plaistow**

Men's Doubles – **Yaser Razouk & Keir Morton**

Woman's Doubles – **Rebecca Plaistow and Lara Stirling**

Mixed Doubles – **Colin Dalgleish and Rebecca Plaistow**

Junior Boys – **Dylan Curry**

Junior Girls – **Faye Leggett**

Cadet Boys – **Borui Chen**

Cadet Girls – **Holly McNamara**

Minor Boys – **Borui Chen**

Minor Girls – **Shannon Brown**

Junior Boys Doubles – **Martin Johnson & Danny Bajwa**

Junior Girls Doubles – **Faye Leggett & Tessa Yau**

Scottish Inter League: 2018

Senior Men – **Edinburgh A**

Senior Women – **Edinburgh A**

Men's Veterans – **Edinburgh A**

Women's Veterans – **West of Scotland**

Junior Boys – **Aberdeen**

Cadet Boys – **Aberdeen**

Minor Boys – **Aberdeen**

Minor Girls – **Aberdeen**

The Stewart McGowan Inter-League Trophy –

The Scottish National League had a very successful season with a fifth division added for the first time . Congratulations to North Ayrshire for winning a very competitive 1st Division and thanks to all of the teams for entering and making the SNL such an enjoyable event. Finally, thanks to Lindsay Muir and his Committee and all involved in delivering this excellent competition.

The division winners were

1st Div. North Ayrshire A

2nd Div. Dundee A

3rd Div. Edinburgh International A

4th Div. South Ayrshire C

5th Div. Edinburgh University

Primary and Secondary Schools events were well attended, and Scottish Teams were selected from the results gained. The Primary School Internationals were hosted by Northern Ireland at the Lisburn Tennis Centre Belfast, Boys gaining bronze in team event and girls narrowly losing to wales for bronze in a count-back.

The senior schools international will be in Guernsey at the end of June

Thanks to all those involved in delivering the seasons events

Umpires & Referees: The current number of qualified

National Umpires – 11 active 9

National Referees – 3 all active

Kenny Lee & Barry Johnston have been selected to attend the International Senior Schools event in Guernsey.

Finally, I would like to thank all the volunteers who helped this season whether at the control table, umpiring, ordering trophies, court assembly or administration. Without these volunteers, TTS would not function.

Thank you.

Senga Thomson

Vice Chair

10.0 DIRECTOR OF ADMINISTRATION REPORT

Once again it has been a challenging but positive year for the administration side of the business with ever increasing requirements and standards to maintain within the organisation.

Cynthia has risen to the task of delivering a high standard of services to our members in an effective and professional manner and responds to their needs and enquiries as quickly and effectively as possible.

We continue to import all pertinent data and documentation onto our computer system and strive to improve our methods where possible. A new daily computer back-up system added last year continues to secure all data on the PC. Passwords are changed periodically to ensure there is no unauthorised access

Risk Management

We will continue to monitor the risks to the Governing Body by reviewing and updating the risk register as needed and risk management continues to be a Board meeting agenda item.

Equality and Diversity Policy.

Having achieved the foundation standard for equality and diversity as reported in last years Admin report we have completed and submitted our policy for the Preliminary level following our meetings with the Equality officer and have acted on her recommendation to have in place a robust HR policy. We are currently waiting on the outcome and we hope by the time of this AGM we will have hopefully achieved it.

Thanks once again to Martin Hayman, Richard and Angela Fowler for their work on this.

Child Protection Policies.

Last year Senga Thomson met with Children 1st regarding our Child Protection Policies. These were favourably received and signed off with minor adjustments to be made. Senga has continued to ensure our Child Protection Policies are kept up to date and in line with requirements.

HR Policies.

As reported last year and as a requirement of good governance, Angela Fowler will continue to work with me to ensure all TTS policies and procedures are reviewed regularly and are fit for purpose.

Auto Enrolment Pension Scheme.

This has been adopted by TTS and our full time employees are receiving the required support.

Insurance Policy Renewal

As part of our continuous support to our membership we review our insurance cover annually with renewal due by 16th August each year. This will be done again this year by Richard Yule and the outcome will be advised in due course.

Website.

Our re-vamped website showing our new Logo is accessible to all members. This is updated as often as possible with our TTS Calendar of Events, results, ranking, coaching course information/application forms, tournament entry forms and details, affiliation information/forms for Schools, Clubs, Leagues and Individuals, as well as Policies & Procedures, Archives and News items. Twitter also has a TTS following.

PVG

Cynthia is now TTS's main signatory for the PVGs being applied for via the Governing Body. Secondary Organisations have now successfully been set up with Cynthia's assistance to enable more Clubs to benefit from this process.

To achieve more knowledge of the PVG system Cynthia has attended several training courses via Sportscotland and Disclosure Scotland to keep updated with any new legislation. She has recently attended: Safeguarding: Having Difficult Conversations, Safeguarding: Social Media and Safeguarding: PVG an overview, which she may draw upon at some point to assist our members.

GDPR

Table Tennis Scotland is committed to using personal data provided by members responsibly and in line with the General Data Protection Regulations (GDPR) that came into force on 25 May 2018. As part of this commitment, members can review our Privacy Notice on the TTS website, which explains what data TTS is requesting, how it will be used, what individuals need to do and who they should contact if they have any concerns regarding their personal data.

And as requested last year can I remind all Board members, League and Club officials and players of the importance of ensuring that all expenses, affiliations, entry forms for tournaments and coaching courses are sent in to the office by the date stated for closure.

I continue to be grateful to Cynthia for her efficiency and professional as well as congenial approach to the challenges of TT Scotland's workload and to Richard for his worldly wisdom and to all my fellow Board members for their hard work and continued commitment.

Billy Gibbs

Director of Administration

11.0 FINANCE REPORT

Dear Members,

It gives me great pleasure to present my first set of Financial Statements to the membership in this my first year on the Board of Table Tennis Scotland.

In this year Table Tennis Scotland has achieved a stable and sustainable financial base which provides a solid platform for the future development of our sport.

I will be pleased to answer any questions you may have on the Financial Statements either on the day of the meeting or in advance if you contact Cynthia at the TTS office.

Many thanks,

Alan Wilson

Director of Finance

12.0 DIRECTOR OF COACHING REPORT

This season, since moving to UKCC and 1st4Sport qualifications, we have seen the most coaches qualifying. A total of around 60 coaches gained their Level 1 and 6 gained the Level 2 qualification.

The geographic spread was greater than ever. From Shetland & Orkney to Dumfries and Port Seton to Irvine.

This increase is due to a number of factors such as the Community Project award increasing the number of tables throughout the country and the delivery of the DCI coaches positions. This has definitely worked in a partnership collaboration with the different areas of TTS combining their resources in a unified strategy.

After almost 10 years of being the Director of Coaching, it is time to step aside and let new talent take over this role. With around 2000 Introduction awards/400 Level 1 awards/ 100 Level 2 awards/ 3 Level 3 awards over the decade, this has increased the amount of quality coaching in Scotland.

I have achieved my goals in a number of ways-

- *Working with UK National Bodies to create a unified qualification framework.
- *Creating a basic introduction award at a reasonable low cost with good resources.
- *Providing safe licensing that protects coaches and participants.
- *Spreading quality coaching throughout the whole of Scotland.

There are aspects I would have liked to have developed more, such as -

- * Teachers awards being better advertised and accessible, especially for PE teachers.
- * The west coast islands becoming more involved in table tennis.
- * A coaching forum set up for communication and highlighting good practice.
- * More coaches moving onto level 2 and 3

These might be addressed by the new appointee!

This season there has been an increase in the number of COACH LICENCES, with almost 60 coaches now registered at TTS.

This is mainly due to Cynthia's huge effort of chasing certificates that are out of date and setting up first aid courses. Many thanks to her for this effort and the huge help in making coaching courses successful.

I have thoroughly enjoyed this appointment and if you need to blame anyone for this point the finger to Terry McLernon, who appointed me in Queens Street Station and has supported and mentored me throughout the ten years.

The Board has changed dramatically over the last 10 years and now works efficiently. My colleagues on the Board have always been very supportive, even when I have been very vocal and outspoken, at times.

I wish TTS family all the best for the future.

Paul Rawlings-Jackson

Director of Coaching.

13.0 DIRECTOR OF PERFORMANCE REPORT

1. Funding

As Richard Yule, CEO, reported last year, the current funding award for 2015-19, which Table Tennis Scotland (TTS) receives from **sportscotland**, does not include any provision for performance. Given the current pressure in **sportscotland**'s budget from the Scottish Government, this situation is unlikely to change in the immediate future. The Scottish Institute of Sport's high performance funding is targeted at those sports in Scotland with realistic medal winning chances at the Commonwealth Games.

2. Training & Coaching

Under the direction of Stephen Gertsen, a series of Development Squad training days continued throughout the season at Drumchapel High School. We are grateful to the West of Scotland League for allowing TTS to use the equipment, which was recently totally renewed following a successful Awards for All application. Drumchapel High School had been the most cost effective venue in which to stage this programme. Unfortunately this will not be the case next season as prices have risen to an unsustainable level.

Therefore we are looking to return to Inverclyde NSC for approximately six residential weekends.

Thanks to Stephen for an excellent programme and also to all the senior players and coaches who came along to support Stephen and the squad throughout the season.

3. Competition

Scotland participated in an impressive range of events throughout the season and a set of results from the major events are included at the end of this report.

1. A young team of Rebecca Plaistow, Lucy Elliott, Colin Dalgleish and Yaser Razouk participated at the European Championships in Alicante, Spain in September (Full report on website)
2. It was good to welcome back our record National Champion Gavin Rumgay for the European League which was superbly staged in Drumchapel. The men hosting Finland and the women Serbia.(Full report on website)
3. The final round of European League matches took place in Geneva, Switzerland for men and Bulgaria for women.(Full report on website).
4. Both men and women were represented at the World Championships in Budapest, Hungary (Full report on website).
5. Junior and Cadet teams of boys and girls will be participating in Ostrava, Czech Republic in early July.
6. Both men and women will be represented at the Commonwealth TT Championships in Odisha, India in July.
7. We have attached Home Countries Internationals to two of our premier tournaments. At the Perth Open in October we staged a variety of age category matches against Wales. Haddington staged U21 male and female matches against Ulster (Full reports on website) on the eve of the Edinburgh Open in January.
8. Teams of all age categories will be represented at the British Schools International in Guernsey.

General.

Excluding the Schools International, 13 males, 11 females and 10 non-playing captains have experienced International Competition this season.

All events have been partially or totally supported, financially, by TTScotland .

However this has still resulted in players having to pay up to £950 an event to represent Scotland.

The British Table Tennis Federation (B.T.T.F) Performance/Selection Group has been resurrected with quarterly constructive meetings . These have been held in Birmingham and Manchester.

A very busy but enjoyable season.

Dave Fairholm

Director of Performance

14.0 DEVELOPMENT REPORT

Annual Development Activities

Each year TTS supports development activities across the country.

TTS Development Funding Awards (up to £400.00)

The following Associations/Leagues received an award:

- West of Scotland
- Dundee & District
- Stirling & Midland
- Dumfries TTC
- Aberdeen & District

Reports are received from each project outlining the success and particular spend of the award.

Regional Training and Coach Development Days

These popular sessions, organised and delivered by National Youth Development Coach Stephen Gertsen in partnership with local leagues were held in:

- West of Scotland
- Dundee & District
- Stirling & Midland
- Dumfries
- North Ayrshire
- West Lothian
- Edinburgh
- Aberdeen

These sessions are designed to help our leagues & associations develop their coaching resource and improve all players in the area.

Funding from **sportscotland** and the Life Changes Trust enabled Table Tennis Scotland to retain Martin Hayman as Project Manager for Community Table Tennis throughout 2018/19. This has helped clubs and regions continue to develop their capabilities and boost participation of all ages and abilities.

Direct Club Investment

This remains a top priority remains helping clubs prepare and apply for Direct Club Investment grants from **sportscotland**. These can cover salary costs for 3 or 4 years and so can underpin sustainable club growth and create a platform to secure additional funding and growth. The following clubs/regions currently have DCI funded positions:

- Haddington – Started in 2016 about to enter the final year
- Murrayfield (Edinburgh) – started in Jan 2018
- Joe Wilson (Motherwell) – started in Jun 2018

- Irvine – started in Jun 2018
- A&DTTA for work in Aberdeenshire – started in Jan 2019
- Drumchapel – project across Glasgow – started in Jan 2019

The following clubs and regions are working towards, or considering a future DCI application:

- West Lothian – aiming to submit in July 2019
- Stirling and Midland Counties (Falkirk, Stirling and Clackmannanshire) – aiming to submit in July 2019
- East Kilbride – aiming to submit in July 2019
- South Ayrshire – now venue problems have been resolved this opens the door to an application, possibly in Dec 2019
- Dundee & District – early stages in the preparation but has potential for a 2020 submission
- Moray – research is underway and is a possibility for a 2020 submission

Pop in & Play

This has been a major and very exciting new initiative in 2019. The first venue launched in February at the Gyle Shopping Centre, Edinburgh. The Centre is providing a free unit allowing TTS in partnership with all the Edinburgh clubs to encourage people to pick up a bat again. The response has been outstanding. The venue has had over 11,000 visits, averaging 100 per day. The big challenge for all clubs involved is accommodating this rush of mainly social players.

In mid-June, Pop in & Play will move to a new unit in the Gyle and Murrayfield TTC will take over the lease. This new unit will accommodate 4 tables and has a better floor and a higher ceiling, making it a far better place to get even more people playing.

In recognition of the success of this project, the Minister for Sport, Joe FitzPatrick MSP visited the Pop in & Play on 6 June where he met many members of the volunteer army that are making it so popular.

Other Pop in & Play venues are in the pipeline. The following locations have been offered and negotiations with the landlords are underway:

- Rivergate Centre, Irvine – 8 table venue, looking to open in July 2019
- Howgate Centre, Falkirk – 3 or 4 table venue, potentially opening in July/Aug 2019
- The Centre, Livingston – huge unit with space for up to 16 tables. Further work is needed to explore the full potential of this site.

Development Summary

Below is a summary of work undertaken and activity generated by local authority area:

1. Aberdeen and Aberdeenshire

- New DCI underway with 2 part-time development officers
- New clubs established in Peterhead and Fraserburgh
-

2. Angus

- Two new community groups playing at Letham and Eassie

3. Clackmannanshire

- New club established in Tullibody

4. Dumfries

- Fundraising for the refurbishment of their hall has been the top development priority
- Growing number of community venues offering daytime table tennis across D&G

5. Dundee

- Participation at Ward Road continues to grow with extra Over 50s session added to cope with the numbers attending

6. East Lothian

- Period of consolidation across 9 venues, increasing coaches and participation in all the community clubs
- Haddington Corn Exchange temporary closure has limited core activities
- Plans to develop own venue put on hold

7. Edinburgh

- New club venues established at Heriot Watt University and Clifton Hall School
- Pop in & Play driving massive demand for new activity

8. Falkirk

- New community club established in Camelon

9. Fife

- Venue found in Kirkcaldy and new club planned from August

10. Glasgow

- DCI underway with 2 part-time development officers for 4 years
- 10 new weekly sessions targeting Over 50s already underway and many more to follow

11. Highland

- New 9-table venue equipped for Highland TTC with scope to become based for a future Highland League
- Expansion of Nairn TTC

12. North Ayrshire

- Growth underpinned by grant from North Ayrshire Ventures Trust and other sponsors
- Irvine Club developing well with DCI post
- New club venues in Dalry, Kilwinning and Largs

13. North Lanarkshire

- DCI supporting new community sessions, including partnership with Motherwell FC

14. Orkney

- Two new village venues playing social table tennis

15. Scottish Borders

- Table provided to help establish Over 50s session in Peebles

16. South Ayrshire

- Their main venue was sold but they have now secured another suitable hall
- New venue identified to enable SATTC to expand
- Three new community venues established in Carrick

17. Stirling

- Search ongoing for new venue for Stirling TTC
- Over 50s session running in Dunblane

18. Western Isles

- Over 50s session established in Stornoway

Richard Yule.

TTS Chief Operating Officer

15.0 CHIEF OPERATING OFFICER'S REPORT

1. At the time of writing this report, Cynthia Robinson has just completed four years in the role of Finance and Membership Manager and I will celebrate my fourth anniversary as COO in August. Both appointments were made possible initially, courtesy of an "in principle" two year 2015-17 funding agreement from **sportscotland** (£90k per annum) which was awarded quarterly in response to the submission of the TTS 2015-19 Strategic Plan. All **sportscotland** investment comes with a requirement to meet strict terms and conditions and an agreed series of targets and objectives. To date, TTS has continued to achieve and meet these requirements in full. Consequently our mid-term Strategic Review with **sportscotland** was positive and we received an annual increase of £25,000 in our 2017-19 settlement.
2. Part of the increase in core funding received was allocated to employ a half time Development Post but subsequent successful applications, to **sportscotland** and the Life Changes Trust organisation, for additional funds totalling £115,000, has enabled TTS to employ and retain Martin Hayman in the role of full time Project Manager for Community Table Tennis. Martin is a huge asset to our member clubs, leagues and partners and, as evidenced in other colleague`s reports, has transformed the range and scope of our Development activity.
3. In summary, from an initial proposed 2015-19 annual funding allocation of £90,000, totalling £360,000, TTS has received an additional £165,000 bringing the total investment for the 2015-19 cycle to £525,000. Please note these figures do not include the significant investment, in excess of a further £250,000, made direct to those member clubs (as recorded in the Development Report) via the **sportscotland** Direct Club Investment (DCI) programme. As a result there are now 8 part time development officers working around the country. Congratulations to everyone concerned in this vitally important programme.
4. The preparation and submission to **sportscotland** of the 2019-23 Strategic Plan (part of the Investment Application process) was a major piece of work undertaken in the past year. **sportscotland** has again responded positively by increasing our annual investment figure to £163,600. Sincere thanks to everyone concerned for their input to the Strategic Plan which is now available to view on our website. Please note the Plan is not cast in stone but is a "living document" designed to be flexible and agile enough to respond to changes in the landscape. Your comments and suggestions and inputs are always welcome.
5. Table Tennis Scotland is one of only two Governing Bodies to have received an increase in annual investment in the 2019-23 cycle which is a huge vote of confidence from **sportscotland**. Our investment is no longer received quarterly and indeed the full annual award of £163,600 is already in our bank account. This is a further vote of confidence in our finance function and protocols all closely monitored by our excellent Director of Finance, Alan Wilson, who was appointed at this time last year. Alan is of course ably assisted day to day by Cynthia in the TTS Office.
6. Underpinning everything we do with good governance is key to ensuring **sportscotland** and other partners can invest with confidence. TTS is one of only two Scottish Governing bodies to hold the top grade in the KPMG Audit RAG rating system. There is no room for complacency however as there is still much to be done. Our systems, policies and procedures will be stress tested again by a KPMG mid- term audit in December.
7. We are a member organisation and both Cynthia and I and the members of the Board have strived these past four years to offer a reliable, efficient and friendly service to the membership. Cynthia is very much on top of her job and has transformed the general administration and record keeping of the Association. We now have a stable and well organised administrative function which is an essential platform on which to grow our sport.
We have renewed our lease with **sportscotland** for our office at Caledonia House which, despite a small increase this year, remains a very cost effective package which includes, reception facilities, parking, meeting rooms with tea/coffee, storage and unrivalled networking opportunities with other sports and **sportscotland** staff.
8. Child Protection and Safeguarding

Once again I would like to extend a huge vote of thanks to our Deputy Chair, Senga Thomson, TTS Child Protection Officer, for her ongoing work in this vitally important area. Working closely with the Children First organisation, Senga has reviewed and updated all of our policies to achieve 100% compliance.

The national PVG scheme is currently being reviewed by Disclosure Scotland on behalf of the Scottish Government and Cynthia Robinson will ensure that any changes are incorporated in our systems. Cynthia will continue to provide this important free service to our members.

9. In order to enhance and improve our impact, we have continued to develop key alliances and work in partnership across the sporting landscape with local authorities, universities, schools, and other third sector national organisations.

sportscotland is our most important funding partner and we extend a sincere vote of thanks to CEO, Stewart Harris and our Partnership Manager, Lee Maclean, who is a constant source of advice, support and encouragement.

Grateful thanks are also due to Anna Buchanan and Colm McBriarty from the Lottery funded, Life Changes Trust organisation for their support of our Dementia Friendly Table Tennis Programme and we look forward to continuing this successful relationship next year.

10. One of TTS` longest relationships has been with our national equipment and clothing supplier, Butterfly/Teessport and Managing Director, Alan Ransome OBE. This is a very valuable sponsorship which provides (free of charge) all of our competition tables and ancillary equipment, together with clothing for our national teams. This agreement will extend for a further six years and represents in value in kind, each cycle, £70,000 of equipment and £80,000 of clothing. We look forward to maintaining our mutually beneficial working relationship with Alan and recently appointed Marketing Manager, Phil Mccallum. All of our equipment is stored at Bell`s Sport Centre and our thanks go to Centre Manager Kerr Smith and his team for providing a first class service for our national events programme.
11. A number of our key supporters are table tennis players and we are indebted to the following friends for their help in supporting table tennis: Mike Letchford and his team at DIAGKNOWS for a superb Pro Bono IT support service: Pete Lugton for services above and beyond in our social media refresh and website development: Mat Norbury and JUMP Marketing for great work on the POP in PLAY project: and finally, personal friends and colleagues for over 55 years, Hugh McLaughlin and Peter Cameron of STUDIO CEE photography. Sincere thanks to you all.
12. And finally, to all my colleagues on the Board. Each one a volunteer supreme, giving a huge amount of their time for the benefit of our sport. I salute you all in appreciation.
In similar vein, we in TTS salute the many brilliant volunteers who selflessly give their time to organise our sport in clubs and leagues around Scotland. Your dedication is inspiring.
I look forward to working with you all in the coming year.

Richard Yule.

Chief Operating Officer

16.0 AFFILIATION FEES FOR SEASON 2019-2020

16.1 General Affiliation Fees

Senior Player Affiliation	£22.00
Junior Player Affiliation	£11.00
Student Player Affiliation (All Age Groups)	£11.00
Non Playing Member Affiliation	£8.50

16.2 First time new players joining after 31st December 2018

Senior Player	£11.00
Junior Player	£5.50

16.3 Clubs, Schools and Additional Affiliation fees

Club Fee (including other organisations)	£30.00
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Schools Fee

Primary	£10.00
Secondary	£15.00
Individual Tournament Affiliation Fee (Minors & Cadets only)	£3.00
Team Fee	NIL

16.4 Coach and Officials Registration Fees

Coach Registration/ Licence Fee –	£20.00
Umpires/Referees Registration Fee	NIL

17.0 HONORARIA

The Board of TTS propose that honoraria are paid in these amounts, pro-rata with regard to time in post in the year 2019-2020, to those fulfilling the criteria of the respective role as determined by the Board;

Directors: £625.00

18.0 ELECTION OF OFFICIALS

The current board positions are as follows:

- President
- Chairman
- Vice Chair
- Finance Director
- Performance Director
- Development Director (vacant)
- Director of Administration
- Marketing Director (vacant)
- Non-Executive Director

Proposed by the Board for election/re-election:-

- President – Stewart McGowan
- Chairman – Terry McLernon MBE
- Vice Chair – Senga Thomson
- Coaching Director - Senga Thomson
- Performance Director – David Fairholm
- Development Director – (VACANT)
- Finance Director – Alan Wilson
- Administration Director– Billy Gibbs
- Marketing Director (VACANT)
- Non-Executive Directors – Lorraine Johnston, Angela Fowler, Susan Adamson

19.0 TTS ANNUAL AWARDS

As done so in previous years, the Awards Committee alongside the leagues worked together to conclude the following awards/nominations;

- Merit Award
- Honorary Life Member
- The Harry Baxter Award

The Board of TTS would like to congratulate the recipients of these awards and to thank the Awards Committee for their time and effort.