**Irvine Table Tennis Club.**

|  |  |
| --- | --- |
| **Post Title:** | Table Tennis Development Officer (Part Time) |
| **Location:** | Club venue Portal Leisure Centre - with travel to other venues in the area. |
|  |  |
| **Purpose of Job:**To coordinate coaching and club activity to substantially increase the number of people of all ages and abilities playing table tennis in Irvine, Dreghorn and Kilwinning. |
| **Main Duties:*** Head Coach of Irvine TTC and community coach.
* Ensuring the delivery of a minimum of 10 hours coaching at the club each week.
* Creating the pathways to allow talented young players identified within schools and afterschool clubs to feed into the Club
* Work with schools and key partners to increase participation in table tennis across the schools with the Irvine area.
	+ - Deliver training for school staff to underpin the expansion of table tennis as part of the PE curriculum
		- Coordinating taster sessions in at least 8 primary schools in year 1, rising to 20 schools by the end of year 3
		- Establish and provide coaching for After School sessions (P4-7 & S1-6) in 2 cluster secondary schools in year 1, rising to at least 3 by the end of year 3.
		- Support the setting up off lunchtime clubs in schools to be run by teachers or senior pupils
	+ Establish new club sessions in community venues providing additional capacity for juniors, seniors and over 50s
	+ Recruit and train a minimum of 4 additional coaches each year and continually develop a growing team of other volunteers helpers
	+ Coordinate regular sessions in 4 sheltered housing / care home sites in year 1, rising to 12 by year 3
	+ Coordinate weekly sessions in schools and club venues for players of all ages with special needs
* Assist the Club Committee and work closely with active schools coordinators within North Ayrshire.
 |
| **Responsibility for Employees:*** None
 |
| **Relevant Qualifications:** * Minimum of UKCC Level 1 in Table Tennis, preferably UKCC Level 2
 |

|  |
| --- |
| **Hours of Work:*** Flexible working as required, averaging 16 hours per week during term time and 6 hours per week during school holidays
 |
| **Disclosure Requirements:** * PVG membership for Vulnerable Adults and Children is an essential requirement of this post
 |