**Date: 19 March 2018**

**Subject: Table Tennis Scotland AGM 2018**

Dear Affiliated Member,

Notice is hereby given that the Annual General Meeting of Table Tennis Scotland will be held in Meeting Rooms 4 and 5, Caledonia House, 1 Redheughs Rigg, Edinburgh EH12 9DQ on **Saturday 7th July 2018 at 12.00 noon.**

Resolutions and Nominations:

Notice of resolutions to be considered and voted on at the Annual General Meeting must be submitted in writing to Cynthia Robinson, Finance & Membership Administrator not less than 40 days prior to the Annual General Meeting. (Monday 28th May)

To be valid, resolutions must be:

(a)Submitted by a League, Club or Group and proposed and signed by two officials of that League, Club or Group; or

(b)Proposed by an Individual Member and signed by not less than ten other Individual Members; or

(c)Proposed by the Board of Directors.

No person shall be eligible for election as a Director at any Annual General Meeting unless they are recommended by the Board, or, not less than 40 days (Monday 28th May) before the date appointed for the meeting there shall be delivered at the registered office of the Company, notice in writing signed by the Secretaries of at least two affiliated Leagues, Clubs or Groups or the submission of a written request by an Individual Member signed by that member and by not less than 10 other Individual Members of their intention to propose such person for election.

Written notice of the meeting, with a clear statement of the date, time, place of the meeting, the resolution(s) to be considered and a copy of any relevant written reports shall be sent by the Finance & Membership Administrator to all voting members and all members entitled to attend General Meetings not less than twenty one days (Saturday 16th June) before the proposed date of the meeting.

Yours sincerely

**Cynthia Robinson**

**Finance & Membership Administrator**

**Table Tennis Scotland**